

City of Franklin Addendum No. 1 to

Purchasing Office Solicitation No.: 2014-015

1. Solicitation identified: This Addendum No. 1 applies to the following procurement:
propane fuel service for lawn mowers
Purchasing Office Solicitation No.: 2014-015
2. Notice to Proposers publication date: **November 14, 2013**
3. Solicitation release date: **November 12, 2013**
4. Deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation: **November 26, 2013, 2:00 p.m. Central Time**
5. Addendum No. 1 release date: **December 5, 2013**
6. Proposals submittal deadline and scheduled opening: **December 17, 2013, 2:00 p.m. Central Time**
7. Tentative date of release of City's tabulation of proposals received and notice of intent to award: **January 10, 2014**
8. Tentative date of award: Date on which is tentatively scheduled to be awarded the selection of the proposal that best meets the needs of the City: **January 28, 2014**
9. Addendum:

In reference to the City of Franklin's November 12, 2013 Purchasing Office Solicitation No. 2014-015 for propane fuel service for lawn mowers, the City has determined that certain aspects of the solicitation need to be revised.

The purpose of this Addendum No. 1 is: (1) to announce to all vendors who are known or thought to be interested in responding to the referenced solicitation the City's determination to revise section no. 11.2, entitled "Background and context," of the Request for Proposals; and (2) to distribute said section no. 11.2 as revised to date.

Please note that the submittal deadline and scheduled opening of all proposals received remains unchanged and is:

December 17, 2013, 2:00 p.m. Central Time

City of Franklin Addendum No. 1 to

Purchasing Office Solicitation No.: 2014-015

Section no. 11.2, entitled “Background and context,” of the Request for Proposals is hereby revised, by adding model year and engine make and model information for the four (4) mowers the City has designated to participate in the program, to read as follows:

The City’s Parks Department fleet of commercial-grade lawn mowers is currently powered using gasoline. To achieve the goals listed above, the City seeks to experiment, on a pilot basis but for the minimum term of service indicated below, with converting some of that fleet to be propane-powered. At the outset, the following four (4) mowers would be designated to participate in the program:

Mower make and model	Exmark 60” Lazer Z X-series	Exmark 60” Lazer Z X-series	Exmark 36” Vantage S-series
Quantity	two (2)	one (1)	one (1)
Model year	2013	2012	2013
Engine make and model	Kawasaki FX801V	Kohler PS-CV740-3135	Kawasaki FS541V

If and as the program is deemed by the City to be successful, the number of mowers participating in the program may increase, and/or the term of service may be extended or renewed, and/or the City may choose, upon completion of the term of service, to replace the program with another. The City seeks to have the program in place and operational by the beginning of the 2014 mowing season.

10. Acknowledge receipt of addendum: Proposers shall acknowledge receipt of this addendum on the Proposal Submittal Form in the space to the right of the text on that form that reads, “Receipt acknowledged of any and all issued addenda to this solicitation.”
11. Questions: The deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation has now passed. To ask questions of a procedural nature, please contact:

City of Franklin Purchasing Office
Franklin City Hall, Suite 107
109 3rd Ave. South
Franklin, TN 37064
purchasing@franklinton.gov
Tel: 615/550-6692
Fax: 615/550-0079
12. Communication with City during procurement phase: Any questions about either the content of or the procurement process pertaining to this procurement solicitation should be addressed as described above. Until the procurement award has been made, vendors shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City’s Purchasing Office. The City reserves the right to disqualify any vendor that initiates unauthorized communication with the City during the procurement phase.